

*Northbridge School Committee
Budget Subcommittee*

Date: *Tuesday, July 21, 2009*

Time: *6:00 pm*

Location: *Administration Building*

Minutes

Present: *Fred Beauregard, Karen Kittredge, Mike McGrath, Mike LeBrasseur, and Superintendent Gorky*

Absent: *Susan Brouwer*

Call to Order: *Meeting called to order at 6:00 pm*

Discussion:

The meeting consisted around a planning discussion of the FY11 Zero-Based Budgeting process and timeline.

The committee reviewed a Draft Budget Manual developed by Superintendent Gorky and some documentation with which each site manager would be utilized to develop their budget in FY11.

Follow up actions agreed to:

- 1. Superintendent Gorky would develop recommendations for the budget categories that we will review.*
- 2. Mike LeBrasseur would develop a draft timeline for the process, including reviews of each building and budget category.*
- 3. Superintendent Gorky would discuss the October deadline with the Town Manager regarding flexibility.*
- 4. Subcommittee members would provide Superintendent Gorky with feedback on the draft budget manual, for an update on July 31st to be further reviewed and discussed at the next meeting on August 3rd.*

Meeting was adjourned at: 8:00 pm

Sincerely,

*Michael LeBrasseur, Chair Budget Sub-Committee
School Committee Member*

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